

Job Description

Job title: Kitchen porter

Department: F&B St Michael's Mount

Line management responsibilities: none

Reports to: Head Chef/ Supervisor/ Senior Supervisor/F&B Manager

Principal purpose of role	<ul style="list-style-type: none"> As a member of the St Michael's Mount catering team contribute to the provision of quality service and maintain the high standards required by St Aubyn estates.
Area of responsibility/tasks	<ul style="list-style-type: none"> Cleaning –Contribute to presenting the kitchen to high standards so that staff can work in a safe and comfortable environment. To carry out designated cleaning duties in line with the cleaning schedules within the food preparation area or as requested. Washing up manually and by machine. To assist in ensuring that all storage areas are kept clean and tidy at all times. Ensure that all food deliveries are checked, recorded and stored in accordance with the St Aubyn food safety policy. Record and check all temperatures of fridges and freezers as required by the St Aubyn food safety policy. Delivering food to our customers and assisting wherever possible. Clearing tables in the restaurant/dining area and assisting with food preparation during busy periods.
Customer service	<ul style="list-style-type: none"> Provide a great service to all our external and internal customers. Be smart, polite and helpful at all times. Be aware of all the activities offered on the Mount and be able to answer broader questions (or know who to ask).
Health and safety	<ul style="list-style-type: none"> Follow safe working practices.

	<ul style="list-style-type: none"> • Be aware of emergency and first aid procedures. • Be vigilant for hazards and report them. • Attend all necessary training courses.
Communication	<ul style="list-style-type: none"> • ‘Maintain radio/pager/telephone contact while on duty.’
Vision and values	<ul style="list-style-type: none"> • Understand and demonstrate the behaviours that underpin our values. • Be aware of the role of you and your team in achieving our vision and objectives.
Other	<ul style="list-style-type: none"> • Any other tasks which are reasonably requested, for the better performance of your duties or for the achievement of our vision.